

# Information from the Bauhaus-Universität Weimar

This English translation is for information purposes only and is not legally binding.

## Academic Regulations

<input checked="" type="checkbox"/> The President <input type="checkbox"/> The Chancellor	Study regulations for the Art and Design, Doctor of Philosophy (Ph.D.) study programme	Issued 05/2021
	produced Dept./Unit                      Telephone Faculty of Art and                      3206 Design	Date 12 February 2021

Pursuant to § 3, paragraph 1 in conjunction with section § 38, paragraph 3 of the Thuringian Higher Education Act of 10 May 2018 (GVBl. P. 149), most recently modified by Article 128 of the Act dated 18 December 2018 (GVBl. S. 731) the Bauhaus-Universität Weimar issues the following study regulations for the Art and Design, Doctor of Philosophy (Philosophy (Ph.D.) study programme; the Faculty Board of the Faculty of Art and Design passed the study regulations on 09.12.2020.

The regulations were approved by the President of the Bauhaus-Universität Weimar on 12 February 2021.

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## § 1 Scope

These regulations refer to the Art and Design doctoral programme with the award of a Doctor of Philosophy (Ph.D.) focusing on art or design.

## § 2 Study objective

The objective of the doctoral degree programme is to enable doctoral candidates to develop, manage and openly publish an innovative, practical doctoral topic that represents an interface between art or design and academic studies, accompanied by a structured range of qualifications and the ongoing support of at least two mentors.

## § 3 Admissions requirements

- (1) Admission to the doctoral degree programme usually requires the successful completion of an artistic or design degree (completed with a minimum of distinction or the final grade "good"), state examinations or a Master's degree from a German university or the equivalent award from an international university that matches the artistic/design profile of the faculty.
- (2) Applicants from other fields who wish to complete a doctoral degree that interfaces the relevant discipline with art and design may be admitted to the doctoral programme if the mentor support and assessment in the relevant discipline is assured. The Ph.D. graduate admissions committee decides on acquiring additional study performances relating to art or design on an individual basis.
- (3) If the degree does not match the faculty's artistic/design profile or if the applicant comes from a different discipline, the Ph.D. graduate admissions committee will stipulate the additional performances that must be provided by the applicant. In general, two scientific modules or specialist modules from the Faculty of Art and Design or a university with a comparable profile must be successfully completed with the approval of the Ph.D. graduate admissions committee.
- (4) If the applicant has completed a Bachelor's degree with the grade of at least "very good" from a German or equivalent international university in a degree programme that matches the faculty's profile, the candidate may be admitted to the doctoral degree programme if they successfully complete three examinations from the Master's scientific modules in the Faculty of Art and Design.
- (5) Applicants who have already applied to a doctoral degree programme in the same field at another university, who have been accepted as doctoral candidates, or who have conclusively failed a doctoral degree programme may not be admitted to the doctoral degree programme.
- (6) The languages of instruction in the doctoral degree programme are German and English. The dual language (German, English) programme requires **either very good knowledge of German** (at least level C1 CEFR verified through
  - a) proof of native language skills (attainment of a university entrance qualification or a successfully completed degree in an German-speaking country) or
  - b) one of the following recognised certificates: DSH-2 or TestDaF (at least 4x TDN 4) or equivalent)and **good knowledge of English** (at least level B2 CEFR verified through
  - a) proof of native language skills (attainment of a university entrance qualification or a first professional qualification in an English-speaking country) or
  - b) one of the following recognised certificates: IELTS Band 6,5, TOEFL Internet-based Score 85 or better, Cambridge Certificate B2 First (FCE) or equivalent certificate),

**or alternatively, very good knowledge of English** (minimum C1 CEFR proven through

- a) Proof of native language skills (attainment of a university entrance qualification or a successfully completed degree in an English-speaking country) or
- b) one of the following recognised certificates: IELTS Band 7,0, TOEFL Internet-based Score 108 or better, Cambridge Certificate C1 Advanced (CAE) or equivalent certificate),

and **good knowledge of German** (minimum B2 CEFR proven through

- a) Proof of native language skills (attainment of a university entrance qualification or a first professional qualification in an German-speaking country) or
- b) one of the following recognised certificates: DSH-1 or TestDaF, at least 4x TDN 3 or equivalent).

#### § 4 Application and admission

(1) Acceptance of the work and research project requires close artistic or design and academic management with the teaching and research activities of the Faculty Art and Design as well as, more specifically, the teaching and research focus areas of the relevant mentors and aims to build connections with other research areas of the Bauhaus-Universität Weimar.

(2) Applicants who fulfil the admission requirements outlined in § 3 and who intend to study the Art and Design doctoral degree programme and produce a dissertation can apply by digitally submitting the following documents:

- a) The completed registration form stating the art or design focus area and naming at least two mentors, of which one must be a member of the Bauhaus-Universität Weimar (see § 7);
- b) Basic curriculum vitae including past education and work experience;
- c) Proof of successful graduation according to § 3Para. 1 to 4; the required certificates must be certified copies. Certificates and documents not produced in German or English must be submitted with an official translation;
- d) A meaningful exposé describing an innovative doctoral project with a clearly formulated research question that is an interface between art or design with academic discourse;
- e) Work plan and schedule showing that the project can reasonably be completed within three years;
- f) Portfolio selection of previous art or design work and, if available: Exhibition catalogues, list of exhibitions and public presentations, press and project reports;
- g) List of academic publications;
- h) Written confirmation (mentorship declaration) from an artistic or design mentor and an academic mentor stating their support based on the submitted concept.

(3) A decision is made on admission to the Art and Design doctoral programme based on the documents presented under Para. 1 in terms of form and content based on the exposé submitted as well as, in most cases, a discussion lasting approximately half an hour with the Ph.D. graduate admissions committee. This requires outstanding technical qualification and the clear willingness and ability to manage over-arching artistic or design questions, as well as theoretical and methodological questions in order to achieve the objectives of the doctoral programme.

(4) The decision on admission to the doctoral degree programme is made by the Ph.D. graduate admissions committee, which is also responsible for confirming the mentors. As part of the admission process to the doctoral programme, two other university lecturers from the academic and artistic or design fields can be requested to advise the Ph.D. graduate admissions committee.

## § 5 Start of studies

The doctoral degree programme starts in the winter semester.

## § 6 Standard study period and study scope

(1) The doctoral degree programme typically lasts six semesters. The course consists of modules and is made up of 180 credit points, 78 of which are from teaching events and colloquia and 102 credits for the dissertation.

(2) Part-time study is possible.

## § 7 Mentoring system

(1) Each doctoral candidate is supported throughout the entire doctorate by at least two mentors according to § 2 Para. 2 of the examination regulations, whereby one mentor represents the academic teaching and research field and the other the artistic or design field. Additional mentors, including post-doctoral academics, may be permitted on request to the Ph.D. graduate admissions committee.

(2) One of the mentors must be a lecturer at the Bauhaus-Universität Weimar. The other mentors can be from other universities. Mentors can support dissertations that have been started until their completion even if their work at the faculty or university ends before the dissertation is completed.

(3) The mentors and the candidate must fill out and submit a mentorship declaration (see appendix 3) at the latest by the end of the first study semester. The declaration stipulates the competencies that must be acquired as key qualifications, the modules beyond the compulsory ones for the doctoral programme that must be completed, and how often consultations will take place between the mentor and doctoral candidate independently of the graduate colloquium.

(4) A work meeting must take place between the mentor and the doctoral candidate at least once per study semester to discuss the progress of the work. A brief report documenting the progress of the work as well as agreed upon work steps and qualification steps is to be prepared by the doctoral candidate and signed by the mentor. The organisation of the work discussions with the mentors is undertaken independently by the doctoral candidate independent of the Ph.D. teaching periods.

(5) In the event that the mentor relationship ends early, the Ph.D. graduate admissions committee will make efforts with the doctoral candidate to appoint a new mentor within six months. In the event that the dissertation takes on a new direction in terms of content, a revised exposé in accordance with §4. Any study performances that have already been completed remain valid.

## § 8 Content

(1) The Art and Design Ph.D. degree programme aims to increase the academic, artistic or design reflection level and the theoretical orientation of the doctoral candidate and ends in the production of a practical piece of research with academic and artistic or design aspects that relate to each other. The doctoral period is accompanied and structured by research-oriented teaching events, thus the problems, methodological approaches and factual results of the dissertation are linked from the very start with major theoretical and historical associations. This outlines the academic, artistic and design competence of the doctoral candidates within the discipline, expanding it to other disciplines, providing training for their work, and strengthening their communication skills and ability to cooperate with others.

- (2) The course offerings according to the curriculum (appendix 1) comprise the following:
- Four graduate seminars offered in the first through fourth semesters, comprising six credit points, plus the associated self-study;
  - One scientific module for the intermediate examination comprising six credit points;
  - Two scientific modules for the graduate colloquium comprising six credit points;
  - Key qualification modules comprising 24 credit points in the first through sixth semesters;
  - One tutorial module comprising six credit points to be completed by the fifth study semester.
- (3) The graduate seminars are offered as scientific modules comprising six credit points. The seminars are characterised by their in-depth element. Interdisciplinary theoretical and methodological questions are discussed in the graduate seminars. The graduate seminars are coordinated by an academic lecturer from the Faculty of Art and Design and are offered and supported by all academic lecturers in the Faculty of Art and Design, as well as other lecturers involved in the programme.
- (4) The intermediate examination comprises a work or a research report. The examination takes place at the end of the second semester and comprises six credit points. The performances stated in the curriculum (see appendix 1) to be provided up to that point are required to participate in the intermediate examination. The intermediate examination consists of analysing key literature relevant to the doctoral degree and the academic, artistic or design research topics, theory-based discussion on the relevant research project, and developing the quality of the content and methodological work project or process. In addition, the doctoral candidates present their artistic or design strategies, drafts, experiments, models, tools, context, cooperations etc., in particular with regard to the structure of theoretical perspectives and new knowledge in their own field or research area. Passing the intermediate examination is necessary in order to continue the degree programme.
- (5) The graduate colloquiums are offered as scientific modules comprising six credit points. Each doctoral candidate is required to regularly participate in the graduate colloquium. Starting in the second year of studies, candidates are to report annually on the progress of their dissertation in the form of an academic lecture or presentation. The presentations should cover the research results and their connection to the academic and artistic or design work.
- (6) Additional events for acquiring key qualifications are offered on, but not limited to, the following subjects: presentation techniques, creative writing, academic writing, academic work methods, university didactics, good academic and artistic practice. Key qualifications can also be achieved through the candidate's own performances, including exhibition and conference contributions, workshops and publications. The coordination of key qualifications takes place in cooperation with the Bauhaus Research School, the University Library, Career Services and the Language Centre. Key qualifications can also be obtained at other academic institutions and recognised by the Ph.D. graduate admissions committee on request by submitting the appropriate paperwork.
- (7) During the tutorial (consisting of six credit points), doctoral candidates are responsible for organising and leading their own teaching event (including project module, specialist module, and scientific module) at the Bauhaus-Universität Weimar or at another academic institution. The planning and implementation process are to be supported by at least one mentor. Implementation of the project takes place up until the sixth study semester. Teaching events conducted by multiple doctoral candidates are possible, but require the consent of the relevant mentors.

## § 9 Dissertation

- (1) After successfully completing the preliminary tasks (see appendix 1), the dissertation can be submitted after consultation with the mentors.
- (2) The dissertation comprises the linked content of the academic and artistic or design parts and covers the research results on artistic, design and academic elements in relation to each other. The results are to be shown as text, images, moving images or sound recordings.
- (3) The dissertation's defence should demonstrate in-depth academic, research, artistic or design work. The dissertation is to be based on independent academic and artistic or design work.
- (4) The dissertation should be carried out in German or in English. The presentation in a language other than German or English must be approved by the Ph.D. graduate admissions committee and assessment must be assured. Work in a language other than German must include a detailed summary in German of at least 4,000 words.
- (5) The use of existing written publications by the doctoral candidate as the sole or first author are permitted as part of a monographic dissertation if current content has been updated and holds a new thematic association.
- (6) A cumulative dissertation that links assessed academic essays published in peer-reviewed publications and artistic or design presentations in a common context is permitted. The publications can be written by single authors or written alongside co-authors. In the event of co-authors, the doctoral candidate's part must be indicated and clearly described e.g. in the foreword or in a separate chapter. The individual publications must be summarised into chapters with an introduction, objective, state of knowledge and a description of the methods. Co-authors of publications used cannot be assessors with the exception of mentors. A cumulative dissertation is only permissible in agreement with the mentors and the approval of the Ph.D. graduate admissions committee.
- (7) The dissertation must contain a declaration signed by the doctoral candidate stating that the work was produced independently, only the stated sources and resources were used, and the rules on ensuring good academic and artistic practice at the Bauhaus-Universität Weimar were complied with. All sources and resources used in the dissertation must be stated in the bibliography. Any text passages that are quoted literally or analogously must be appropriately cited. This also applies to referencing key projects and tools as well as any support from third parties.
- (8) The dissertation must include a curriculum vitae including past education and work experience.
- (9) The dissertation must be submitted in print form.

## **§ 10 Compensating for disadvantage**

- (1) Doctoral candidates may apply for compensation for disadvantages during their studies. The disadvantage must be credible; a doctor's note may be required for this or, in justified individual cases, an official medical certificate.
- (2) General Academic Advising informs and advises chronically ill and disadvantaged doctoral candidates on compensation for disadvantages.
- (3) The teaching and learning formats used in study programmes must take into account the specific requirements of doctoral candidates who are restricted in their opportunities for organising their studies. The departmental academic advisor can advise on this.
- (4) The Ph.D. graduate admissions committee is responsible for determining compensation for disadvantage at the request of the applicant or doctoral candidate in consultation with the organisation responsible for admission. The applicant or doctoral candidate may suggest a particular form of compensation. The request is to be made in writing, the decision notified in writing and any refusal is to be justified in writing.

## **§ 11 Equal opportunity clause**

Designations made under these regulations apply equally to all genders.

## **§ 12 Cooperation and data protection**

Along with the application for admission to the doctoral degree programme, the applicant's data is collected, automatically stored and processed to fulfil the requirements of the Bauhaus-Universität Weimar set out in § 1 Para. A Hochschulstatistikgesetz (HStatG). The candidate is required to provide their personal data in accordance with §11 Para. 2 in conjunction with Para. 1 No. 1 of ThürHG. The termination of the doctoral degree program must also be made known.

## **§ 13 Entry into effect and expiry**

The study regulations for the doctoral programme in Art and Design come into force after approval by the President on the first day after their announcement by the Bauhaus-Universität Weimar. These regulations first apply for the doctoral candidates beginning their studies in the 2021/22 winter semester.

Resolution by the Faculty of Art and Design on 09.12.2020.

Prof. Wolfgang Kissel  
Dean of the Faculty of Art and Design

The rules are subject to approval.

Dr. Steffi Heine  
Legal Adviser

Approved  
Weimar, 12 February 2021

Prof. Dr. Winfried Speitkamp  
President

## Appendix 1: Curriculum

Semester	1	2	3	4	5	6	Credit points
Graduate seminar	6	6	6	6			24
Graduate colloquium			6		6		12
Intermediate examination		6					6
Key qualifications	6		6	6	6		24
Tutorial			6				6
Defence						6	6
Dissertation: Academic							54
Dissertation: Art and design							48
Total							180

## Appendix 2: Mentorship declaration

Bauhaus-Universität Weimar

Stand: 05/2018

Bauhaus-Universität Weimar  
Faculty of Art and Design  
Geschwister Scholl-Straße 7  
99423 Weimar

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### MENTORSHIP DECLARATION

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.....  
Please see reference information for mentors.

I hereby confirm my support as mentor of the

- academic element  
 artistic or design element

◀ of the dissertation by

Last Name, First Name

Topic of Dissertation

Place, Date

.....  
Signature \_\_\_\_\_

(supervising mentor)

**Information on supervising mentor**

Last Name, First Name

Title, Acad. Degree

Name of University

Address of University

**SUPERVISION AGREEMENT<sup>1</sup>  
FOR DOCTORATES AT THE BAUHAUS-UNIVERSITÄT WEIMAR**

and simultaneously notice and attachment for the acceptance letter from the Doctoral Candidate Admissions Commission

between

Doctoral Candidate

Ms.  Mr. Last name, First name

and

Supervisor

Ms.  Mr. Last name, First name

(if applicable)

Research Training Group/Doctoral Programme Representative

Ms.  Mr. Last name, First name

**1. Validity**

The Supervision Agreement is a prerequisite for admission to the Bauhaus-Universität Weimar as a doctoral candidate. The efficacy of this agreement is subject to the approval of the Doctoral Candidate Admissions Commission.

**2. Topic and schedule for the doctorate**

The planned topic (working title) of the doctorate is as follows:

The doctorate is planned to begin Month/Year

The envisaged conclusion of the doctorate is Month/Year

**3. Time and work schedule**

The time and work schedule, Attachment 1 of this agreement, is in effect for this doctorate. The status of the project or thesis should be documented by the doctoral candidate or presented for discussion at a doctoral colloquium or a similar event every six months as a rule or a minimum of once a year. Any possible amendments to this rule must be mutually agreed upon.

**4. Duties and responsibilities of the doctoral candidate**

The doctoral candidate agrees to regularly report the current status of the doctorate and the adherence to the time and work schedule.

The doctoral candidate will actively participate in the Research Training Group/Doctoral Programme course of study (if applicable).

<sup>1</sup> This Supervision Agreement prototype is based on the recommendations made by the German Research Foundation (DFG) regarding the preparation of Supervision Agreements

### 5. Duties and responsibilities of the supervisor

The supervisor agrees to regular subject-specific consultation and examination of the progress of the doctorate.

The supervisor agrees to provide feedback about the current status and content of the doctorate – either in oral or written form – and to confirm the adherence to the time and work schedule.

The supervisor agrees to provide consultation for the duration of the supervisory relationship as decided by the Doctoral Candidate Admissions Commission, regardless of the length of the financing for the doctorate.

In the case of dissolution of the supervisory relationship, not stemming from doctoral candidate, the respective faculty will arrange for an alternative, subject-appropriate supervisory relationship.

### 6. Framework of the Doctorate

The doctoral thesis or project is to be produced:

- as an independent research project
- within the scope of a larger research project
- in collaboration with the following research group
- as part of a structured doctoral programme

### 7. Working conditions for the doctoral candidate

The supervisor confers with the doctoral candidate regarding the availability of the appropriate working conditions.

Particular working conditions cannot be guaranteed, yet the university provides the following provisions when available:

- workstation with a computer and telephone
- access to the studios
- access to the laboratories
- necessary laboratory equipment and supplies

### 8. Further qualification

Further qualification opportunities will be provided in the context of subject-specific, cross-disciplinary and interdisciplinary events. The doctoral candidate has the opportunity, not only to participate in events offered by the professorship or doctoral programme, but also the chance to participate in events offered by the Bauhaus Research School. Agreements regarding any other planned provisions for qualification and career development are to be documented (Attachment 2).

### 9. Internationalisation

If an international phase of the research project is planned, it may include:

- a visit to a research institute or a research-focused industrial company abroad,
- presentations (talk/poster) of the candidate's own scientific results at a conference with a majority of international participants
- a joint research project with international guests who may be invited by a group of doctoral candidates to work at the Bauhaus-Universität Weimar for a given amount of time.

Plans for trips abroad should be included in the time and work schedule (Attachment 1).

The German version is the only legally binding text.

**10. Special provisions to ensure the compatibility of family life and research**

The compatibility of family life and research is strongly supported. The following arrangements will be made as necessary:

**11. Membership to the Bauhaus Research School**

Upon signing the Supervision Agreement, the doctoral candidate can simultaneously apply for membership to the Bauhaus Research School. Further details are regulated in the statute of the Bauhaus Research School.

**12. Ensuring to proper good scientific and artistic practice**

.... The doctoral candidate and supervisor hereby pledge to ensure the guiding principles of proper scientific and artistic practice as defined by the Bauhaus-Universität Weimar  
([https://www.uni-weimar.de/fileadmin/user/uni/universitaetsleitung/kanzler/mdu\\_akad/12/14\\_2012.pdf](https://www.uni-weimar.de/fileadmin/user/uni/universitaetsleitung/kanzler/mdu_akad/12/14_2012.pdf)).

**13. Dispute Resolution**

The duties of the Doctoral Candidate Admissions Commission to mediate conflict remain unaffected according to the Doctoral Regulations.

◀ Furthermore, in case of conflict, the relevant university ombudsperson may be contacted. The Directorate of the Bauhaus Research School will mediate between the doctoral candidate and the supervisor upon request.

Signatures

Date \_\_\_\_\_  Doctoral candidate \_\_\_\_\_

Date \_\_\_\_\_  Supervisor \_\_\_\_\_

.... The Supervisor Agreement contains \_\_\_\_\_  attachments:

- Anlage 1 Time and work schedule \_\_\_\_\_
- Anlage 2 Qualification programme and career development \_\_\_\_\_
- Anlage 3
- Anlage 4

**Confirmed by the Doctoral Candidate Admissions Commission:**

Date \_\_\_\_\_ Chair \_\_\_\_\_

The German version is the only legally binding text.

## Appendix 4: Plagiarism declaration

### Plagiarism declaration

I hereby certify that I have produced the enclosed doctoral dissertation without the impermissible help of third parties or the use of resources other than those stated. The data, methods and concepts taken directly or indirectly from other sources have been marked with these sources.

When analysing the following materials, the people listed below have assisted me as described below for a fee/at no charge:

1. ...
2. ...
3. ...

No other people were involved in the preparation of the content/materials of this doctoral dissertation. In particular, I have not used the chargeable assistance of agency or consultancy services (e.g. doctorate advisers or other people). No one has received from me directly or indirectly benefits in kind for work relating to the content of the presented doctoral dissertation.

The doctoral dissertation has not to date been presented in Germany or other countries in the same or similar form to another examination authority.

I certify that that I have to the best of my knowledge spoken the whole truth and have not withheld anything.