

Announcement by the Bauhaus-Universität Weimar

Academic Regulations

<input checked="" type="checkbox"/> President <input type="checkbox"/> Registrar	Examination regulations for the consecutive Master's degree programme Public Art and New Artistic Strategies/ Kunst im öffentlichen Raum und neue künstlerische Strategien with the degree Master of Fine Arts	Issue 30/2017
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In accordance with § 3, par. 1 in combination with § 34, par. 3 of the Thuringian Higher Education Act effective 13 September 2016 (GVBl. p. 437) the Bauhaus-Universität Weimar has issued the following examination regulations for the consecutive Master's degree programme "Public Art and New Artistic Strategies/Kunst im öffentlichen Raum und neue künstlerische Strategien" with the conferral of a Master of Fine Arts (MFA) degree. These regulations were approved by the Faculty Council on 14.06.2017 and went into effect on 14 July 2017 with the approval of the President of the Bauhaus-Universität Weimar.

READING VERSION

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§ 1 - Purpose of the master's examination

The master's programme concludes with the master's examination. The students should demonstrate that they have acquired advanced competency in the field of Public Art & New Artistic Strategies.

§ 2 - Academic degree awarded

The degree of Master of Fine Arts (MFA) is awarded after passing the Master's examination.

§ 3 - Scope and structure of study

- (1) The standard period of study is 4 semesters.
- (2) The Master's degree programme is modular and comprises a total of 120 credit points.
- (3) The study regulations and the curriculum must be designed in such a way that the Master's programme, including part-time study abroad, and the Master's examination, can be completed within the standard period of study.

§ 4 - Time limits and deadlines

The master's examination, consisting of master's thesis, a presentation, and documentation, must be successfully completed by the end of the 6th Semester. Thereafter, the candidate has lost her right to an examination, unless she is not responsible for the failure.

§ 5 - Board of examiners

- (1) To fulfill the tasks assigned by these examination regulations, members of the faculty form an examination board. It includes three representatives: one representative of the group of professors, a representative of the group of academic staff, and a representative of the group of students. The chairman, his deputy and the other members of the examination board are appointed by the faculty council. The term of office of the members of the Audit Committee is generally two years, that of the student member generally one year.
- (2) The Audit Committee passes its resolutions by a majority of the votes cast. The Examining Board has a quorum if the majority of its members, including the member elected for the Presidency or its deputy, attend. The meetings of the Audit Committee are non-public. The members of the Audit Committee are subject to official confidentiality. Unless they are in the public service, they must be bound by confidentiality by the chairman or his deputy.
- (3) The Examination Board ensures that the provisions of the Examination Regulations are adhered to. It regularly reports to the Faculty Council on the development of the examinations and the study periods and gives suggestions for the reform of the study regulations, the curriculum and the examination regulations.
- (4) The members of the examination board have the right to attend the acceptance of examinations.

§ 6 - Advisors and examiners

- (1) The Examination Board appoints the examiners and the assessors. Only those members and members of the Bauhaus-Universität Weimar or, in exceptional cases, another university may be appointed as examiners, who are or were authorized to teach in the relevant examination subject as professors, private lecturers or lecturers. This also applies if the authority to teach independently has been granted in a subject area that represents a subfield of the examination subject. Insofar as the purpose and the nature of the examination require it, experienced persons may also be appointed as examiners in professional practice and training, and at least those who have passed the an examination or an equivalent qualification. Examinations are usually graded by three examiners; at least one examiner should be

a professor or junior professor. The mentor is usually the first examiner. A member of the examination board is a teacher in the master's programme. The theoretical part of the master thesis is supervised and examined by a teacher from the scientific teaching areas.

(2) The chairman of the examination board ensures that the names of the examiners are announced in good time to the candidate. The examiners are appointed by the Examination Board.

(3) The examiners and assessors are obliged to official confidentiality.

§ 7 - Recognition of study periods and study and examination requirements

(1) According to the Lisbon Convention, study periods, study and examination achievements as well as internship semesters, which were provided at another national or state-recognized state or state-recognized university or in other study programmes of the same university, are counted, as far as no substantial differences regarding the acquired competencies (learning outcomes) are detected. The credit committee decides on the application and recognition or refusal on application.

(2) If grades and examinations are recognized, the grades, insofar as the grading systems are comparable, are to be taken over and included in the calculation of the overall grade. In case of incomparable grading systems the note "passed" will be added. An identification of the recognition in the certificate is permitted.

(3) If the requirements of paragraphs 1 and 2 are met, there is a legal right to recognition. The candidate must present the documents required for the crediting.

(4) Decisions of rejection must be justified in writing. The burden of proof that an application does not meet the necessary conditions rests with the body performing the assessment.

§ 8 - Transfer of non-university acquired competences

Knowledge and skills acquired outside higher education may be credited towards higher education if:

1. meets the requirements for university access and
2. the knowledge and ability to be credited are equivalent to the study and exam results they are intended to set.

In total, no more than 50 percent of the examinations may be taken into account by the responsible examination board. The examination board decides on this in individual cases upon written application.

§ 9 - Evaluation of study and examination requirements

(1) The grades for each task of the examination are determined by the corresponding examiner. The following grade scheme is used for grading a candidate's examination:

1.0 – 1.5	very good	excellent
1.6 – 2.5	good	significantly above-average mark
2.6 – 3.5	satisfactory	average
3.6 – 4.0	sufficient	meets the requirements despite some faults
over 4.0	insufficient	fails to meet the requirements

(2) The grade of a module is calculated by averaging the weighted grades from all examinations and written assignments completed in the module.

(3) The German grades are supplemented by ECTS grades, based on the following grading scheme:

ECTS-Grading Percentile of students who receive this grade:

A	The best 10 %
B	The next 25 %
C	The next 30 %
D	The next 25 %
E	The next 10 %
F	Failed examination

The credit points of the master's programme are specified in the attachment.

§ 10 - Failure, resignation, deception, violation of regulations

(1) An examination is deemed to be graded "not sufficient" (grade 5.0) if the candidate does not appear at an examination date without valid reasons or if he withdraws from the examination without good reason after the beginning of the examination. The same applies if a written examination is not completed within the specified processing time.

(2) The reasons for resignation or default must be reported to the Examination Board or the Examiner without delay in writing and made credible. In case of illness or accident of the candidate, a medical certificate is required and, in justified cases, a medical certificate is to be submitted, in which the certificate of absence is attested. If the reasons are recognized, a new appointment, usually the next regular exam date, is scheduled. The already available test results are to be included in this case.

(3) If the candidate tries to influence the result of his examination by deceit or by using unauthorized aids, this examination is considered as "not sufficient" (grade 5.0). A candidate who interferes with the proper conduct of the examination may be excluded from the continuation of the examination by the respective examiner or supervisor, in which case the respective examination performance is deemed to be "inadequate" (grade 5.0).

(4) Within four weeks of the announcement of the result of the examination, the candidate may request that the decisions pursuant to para. 3 sentences 1 and 2 be reviewed by the Examination Board.

§ 11 - Admission to the Master's examination

(1) To be eligible to take the Master's examination, 90 credits must be proven as preliminary examination requirements:

3	Project Modules	54 Credit Points
3	Practical Modules	18 Credit Points
3	Professionalisation	18 Credit Points

§ 12 - Master's examination

(1) The master module with a scope of 30 credits, consisting of 15 credits for the master's thesis and 15 credits for its presentation, is intended to show personal artistic development, in particular the candidates' abilities in the artistic handling of public space. The processing time of the Master thesis including the theoretical part is 12 weeks. On a case-by-case basis, the Examination Board may extend the processing time in individual cases if this is necessary for reasons related to the topic. In addition, an extension of the

processing time may be permitted by the selection board, provided that the candidate has justified reasons to reasonably require an extension of the processing time.

(2) The master's thesis contains a practical-artistic and a written theoretical part. The former provides for the realization of a work in public space. This work should be related to the city of Weimar and, where appropriate, it must be prepared by an adequate on-site presentation. This project is to be newly developed for the Master thesis.

The written part of the Master's thesis should be at least 20 DIN A4 pages and presented in English. The text must address the theoretical background of practical artistic work and make reference to contemporary tendencies of art in public space. The artistic working strategies should be named.

(3) The first examiner, who is also the supervisor, confirms the topic of the Master's examination after hearing the candidate and informs the examination board about the topic of the work and the time of the presentation. The time of the examination admission is to be recorded.

(4) During the processing period, there should be at least two consultations between the candidate and the supervisor. In addition to the theoretical part of the Master's thesis, the candidate also consults the responsible teacher of the theory area.

(5) The topic can only be changed once, and only within the first third of the processing time (within four weeks).

(6) The Master's thesis can also be admitted in the form of group work, if the contribution of the individual candidate, which is to be assessed as examination performance, is clearly distinguishable and independently assessable by the individual candidate.

(7) The candidate submits the application for admission to the Master's thesis in writing to the examination board. The application must be accompanied by

1. Proof of academic eligibility
2. The topic of the Master's Thesis and Presentaton
3. Approval by the Advisor and two examiners.

(8) At the submission deadline of the Master's thesis, the written theoretical part of the Master's thesis as well as a description and visualization of the practical work must be submitted. A documentation of the practical work must be submitted. The written part of the Master Thesis must also be submitted in digital form.

(9) When handing in the Master's thesis, the candidate must assure in writing that they independently wrote their work - in the case of group work, their appropriately marked portion of the work - and did not use sources other than those specified.

(10) A copy of the documentation of the Master's thesis, including the digital data, becomes the property of the Bauhaus University Weimar. The Bauhaus-Universität Weimar has the unlimited and unrestricted right to use this in part or in full in any media, naming the author for non-commercial purposes. The copyright claims of the author remain unaffected.

§ 13 - Acceptance and evaluation of the Master thesis

(1) The master's thesis has to be submitted to the first examiner in due time. The date of issue is to be noted by the primary auditor. The evaluation has to be done within three months.

(2) The Master's thesis has to be graded by three examiners according to § 6 Abs. The presentation will be in English. The grade results in each case from the arithmetic mean of the single notes. If one of the examiners evaluates the thesis as "not sufficient", the examining board appoints a fourth examiner. The work is passed when it has been rated as "adequate" by at least three examiners.

(3) The presentation takes place before the examiners of the master thesis. As a rule, a time of 60 minutes is provided. The results are recorded in a log.

§ 14 - Passing the Master exam, forming the overall grade

(1) The final grade of the Master's examination consists of a grade for the submitted theoretical work (weighting 20%), a grade for the practical-artistic master's thesis and its presentation (weighting 50%) and the arithmetic mean of the examination requirements of the Master's degree (weighting 30%), together.

(2) The overall grade of the Master's examination is:

average of 1.5	very good,
average of 1.5 to 2.5	good,
average of 2.5 to 3.5	satisfactory,
average of 3.5 to 4.0	sufficient.

(3) When compiling the final grade of the Master's examination, only the first decimal place after the comma is taken into account; all other digits are deleted without rounding.

(3) The Master's examination is passed if the Master's thesis and the presentation have each been graded at least with the grade "sufficient" (4.0).

(4) If all achievements are rated with a grade of 1.0, the overall verdict can be awarded "with distinction".

§ 15 - Invalidity of exams

(1) If the candidate has misled the exam and this fact becomes known only after the certificate has been handed over, the examining board may subsequently correct the grades for those examinations that the candidate has deceived and correct the test in full or in part for failed to explain.

(2) If the conditions for admission to an examination were not fulfilled without the candidate's intention to deceive, and this fact becomes known only after the certificate has been handed over, this deficiency will be remedied by passing the examination. If the candidate intentionally wrongfully obtained the admission, the examination board decides.

(3) The candidate must be given the opportunity to comment before making a decision.

(4) The incorrect certificate must be withdrawn and, if necessary, a new one issued. The certificate must also be taken with the incorrect certificate if the examination is due to a deception for:
A decision pursuant to (1) and (2). Sentence 2 shall be excluded after a period of five years from the date of the examination certificate.

§ 16 - Repetition of module examinations

(1) Failed module examinations can be repeated within the deadlines specified in § 4. If a module examination consisting of several examinations is not passed, only the examinations evaluated within this module with "not sufficient" (> 4.0) have to be repeated.

(2) A second repetition of examinations is possible on request. If the candidate does not pass the second repetition of an examination, the final examination is not passed. Failed attempts at other universities and equivalent universities in the Federal Republic of Germany are to be counted.

(3) If the candidate does not participate in a re-examination without good reason, § 10 (1) and (2) shall apply.

(4) Repeating a passed module examination is not permitted.

§ 17 - Transcript

The certificate is to be issued in English and German. In the certificate, the grades, the theme of the work and the achieved credit points are recorded. The certificate bears the date of the day on which the last examination was performed. It is signed by the Dean of the Faculty and the Chairman of the Examination Board, and bears the seal of the University. An overview of the content of the degree programme, Diploma Supplement, is attached to the „Master's transcript“ in English and German.

§ 18 - Diploma

(1) At the same time as the „Master's transcript“, the candidate will receive the „Master of Fine Arts Diploma“ in English and German with the date of the certificate. It certifies the award of the academic degree.

(2) The certificate is signed by the Dean of the Faculty and the Chairman of the Examination Board, and bears the seal of the University.

§ 19 - Reviewing the examination documents

Within one year after completion of the examination procedure, the candidate will be granted, on request and within a reasonable period of time, access to his written examination papers, the assessments of the examiners related thereto and the examination minutes.

§ 20 - Contesting the examination results

(1) Decisions that are made in accordance with these examination regulations must be given in writing and justified. A protest may be lodged with the Selection Board within one month of receipt of the decision.

(2) The Board of Examiners decides on the objection after an opinion of the examiners.

(3) Insofar as the objection is directed against an assessment decision of an examiner, the examining board shall forward the protest to the examiner for review. If the examiner changes his decision as requested, the examining board will help to resolve the objection. Otherwise, the selection board will review the decision as to whether it was violated:

1. based on incorrect assumptions or irrelevant considerations
2. against generally accepted principles of evaluation standards
3. against legislation or
4. against general principles of life experience she then issues the notice of opposition.

(4) Insofar as the objection is directed against a decision of the Examination Board, the Dean, after consulting the Examination Board, will make a final decision, unless the Examination Board approves the decision.

(5) Paragraph 3 shall apply mutatis mutandis if the objection is directed against a decision of several examiners.

(6) The objection should be decided at the earliest possible date. As far as the opposition is not remedied, the decision must be justified and provided with a legal remedy. The notice of opposition must be sent to the appellant.

§ 21 - Compensation for disadvantages

Applications for disadvantage compensation for examinations should be submitted no later than 3 weeks before the respective examination date. Claims for compensation for academic achievements must be made within a reasonable period of time prior to their provision.

The disadvantage is to be made credible. This can be a medical certificate or in justified individual cases, the submission of a medical certificate is required. The student can suggest a certain form of compensation. The application will be made in writing, the decision will be communicated in writing and in case of rejection the notice will be in writing.

§ 22 - Equal treatment clause

Terms of status and function as applied in these regulations pertain to both sexes to an equal degree.

§ 23 - Statement of effect

These examination regulations entered into effect on the first day of the month following their public announcement by the Bauhaus-Universität Weimar. First-semester students beginning in the winter semester 2017/18 are the first to which these regulations apply.

Approved by resolution of the Faculty Council on 14.06.2017

Prof. Wolfgang Sattler
Dean of the Faculty of Art and Design

The statutes are approvable.

Dipl.-Jur. Rainer Junghanß
Legal advisor

Approved
Weimar, 14th July 2017

Prof. Winfried Speitkamp
President